



KAISER PERMANENTE®
Baldwin Park Medical Center
 Faculty-Student Orientation Forms
 Inpatient/Hospital Nursing Departments

 Date Completed & Verified

 Academic Liaison / Educator

**Student File: One-to-One Direct Supervision with KP Employee/Provider with
DIRECT Patient Care Activities**

(example: 1:1 Clinical Preceptorships or Clinical Rotations)

***One per Student as Top Sheet**

Checklist for Student's File:

Instructor Verification

Course Syllabus and Objectives	<input type="checkbox"/> Included in Packet
Health & Safety Verification Excel (sent separately from School – all boxes filled out)	<input type="checkbox"/> Completion Verified
Valid US Governmental Photo Identification Card	<input type="checkbox"/> Completion Verified
Copy of BLS (Front and Back) or Printed eCard verified by Faculty/School	<input type="checkbox"/> Completion Verified
Child Abuse Reporting Requirements	<input type="checkbox"/> Completion Verified
KP Health Connect Confidentiality and Non-Disclosure Agreement	<input type="checkbox"/> Completion Verified
Confidentiality Agreement	<input type="checkbox"/> Completion Verified
Drug-Free Workplace Employee Acknowledgement	<input type="checkbox"/> Completion Verified
Elder Abuse Reporting Requirements	<input type="checkbox"/> Completion Verified
Hand Hygiene Post-Test	<input type="checkbox"/> Completion Verified
Safe Patient Handling Post Test	<input type="checkbox"/> Completion Verified
Emergency Preparedness Education Attestation	<input type="checkbox"/> Completion Verified
High Alert Medication Safety Practices Education Attestation	<input type="checkbox"/> Completion Verified
Baldwin Park Specific KP Learns	<input type="checkbox"/> Completion Verified
- Please refer to Inpatient Baldwin Park page via Nursing Pathways website for this list	
- Please print off KP Learn Completed Transcript showing ALL completed KP Learns (both Baldwin Park Specific and Regional)	
REGIONAL REQUIRED KP LEARNS & ADDITIONAL ITEMS	
COVID-19 Training 2021	<input type="checkbox"/> Completion Verified
COVID-19 Symptom Self-Check & Badge Attestation	<input type="checkbox"/> Completion Verified
Equal Access & Effective Communication at Kaiser Permanente	<input type="checkbox"/> Completion Verified
Ethics and Compliance Introduction: Building a Culture of Trust	<input type="checkbox"/> Completion Verified
Initial OSHA Safety Training for California (Hospitals and MOBs) (EOC/Waste)	<input type="checkbox"/> Completion Verified
Management of Patients who are a danger to self, others or gravely disabled	<input type="checkbox"/> Completion Verified
Providing Culturally and Linguistically Appropriate Services in California	<input type="checkbox"/> Completion Verified
Abuse Assessment and Reporting	<input type="checkbox"/> Completion Verified
School Affiliate Preceptor/Student Role Agreement	<input type="checkbox"/> Completion Verified
Required Reading Attestation for Student Unpaid Field Experience and Training	<input type="checkbox"/> Completion Verified

The following forms can be submitted before or on the first day of clinical residency:

Roche Glucometer Competency (Faculty to complete students' training & competency)	<input type="checkbox"/> Completion Verified
Unit Scavenger Hunt (as appropriate for department assigned)	<input type="checkbox"/> Completion Verified

I have reviewed the KP Baldwin Park College Affiliating Guidelines Policy and Nursing Pathways Orientation Website documents and attest that I have completed the above documents. I will communicate with my professor or university designee for any assistance or clarifications to provide safe patient care.

I understand the clinical rotation will not begin until individual faculty and student orientation mandatory paperwork are submitted to department educator and received educators signed approval to begin.

 Student Printed Name

 College Instructor / Designee Printed Name

 Student Signed Name

 College Instructor / Designee Signed Name

form updated 9/21/21 mp